

Douglass & Zook

FUNERALS | CREMATIONS

In preparation for your arrangement meeting, please review the information below. The list covers general information, items that you will bring with you to the meeting, and things to think about that will help in creating a memorable and special service for your loved one.

The person with the legal authority to make arrangements and control the disposition of the person who has passed away is determined based on the following order of priority:

1. An agent under a Power of Attorney for Healthcare
2. Surviving spouse
3. Adult child, if only child; or majority of adult children if more than one
4. Parent(s)
5. Adult sibling, if only one sibling; or majority of adult siblings if more than one
6. Adult person or persons respectively in the next degree of kinship
7. Conservator of the person appointed under Probate Code
8. Conservator of the estate appointed under Probate Code
9. Public Administrator

The following information about your loved one will be used to complete the death certificate. We will receive certified copies 15-20 working days after the date of disposition:

Social Security Number _____

Date of birth _____

Occupation _____

Highest level or degree of education _____

Marital status _____

Mother's full maiden name and birthplace _____

Father's full name and birthplace _____

Please bring to the arrangement meeting (if applicable):

1. Durable Power of Attorney for Health Care (not finances) or Advance Health Care Directive
2. Clothing such as garments with long sleeves and a high neckline, undergarments, and shoes
3. Military discharge papers
4. Recent color photograph that will be used for identification purposes (REQUIRED)
5. Copy of pre-need arrangements and/or life insurance policy to be used for funeral expenses
6. Cemetery information
7. Obituary information
8. At Douglass & Zook, we offer several personalized memorial products to enhance your loved one's services. Many of these memorial items incorporate photos of your loved one. It would be helpful to collect around 50 of the most memorable photos that you have of your loved one (print or digital copies) so that if you purchase these items, you will be able to submit the photos during your arrangement meeting.

Your Douglass & Zook staff member will assist you with scheduling services.

Please expect the arrangement meeting to run 2 to 2 ½ hours.

Thank you for choosing Douglass & Zook to provide exemplary services for your loved one.